

Administrative Order



Administrative Order No.: 4-123

Title: MIAMI-DADE COUNTY FIRE PREVENTION FEE SCHEDULE

Ordered: 3/7/2006

Effective: 3/17/2006

AUTHORITY:

Section 4.02 of the Miami-Dade County Charter, Section 2-182(a), Section 14-53.(f), Section 14-53.1, and Section 30-388 of the Miami-Dade County Code.

SUPERSEDES:

This administrative order supersedes previous Fire Board Resolution No. 28-00, ordered October 25, 2000, and prior Administrative Orders 4-45 and 4-54 pertaining to fees related to fire inspections and plans review activities. This Administrative order also supersedes Administrative Order 4-77 pertaining to fees related to the establishment of emergency vehicle zones.

POLICY:

This administrative order pertains to fees charged by the Miami-Dade County Fire Rescue Department related to fire prevention permit, plans review, and establishment of emergency vehicle zone activities. Fire life safety inspections and plans review and the establishment of approved emergency vehicle zones are essential to protect the public health, safety and welfare in the jurisdiction. The schedule of fees is intended to pay for the cost of providing the services. Section 14-53 of the Miami-Dade County Code mandates that the fees for the permits shall be placed in a separate account and that the fees are to be used exclusively for fire prevention activities by the jurisdiction. No application, permit, certificate, or receipt shall be issued until the appropriate fee is paid.

PROCEDURE:

Administration of this administrative order is delegated to the Director of the Miami-Dade County Fire Rescue Department, who shall be responsible for the collection of fees and the delivery of required services pursuant to Miami-Dade County Code, Chapter 14, Articles I through III in general and Section 14-53 specifically relating to fire prevention. Every year, or earlier, if need be, the Director shall review all fees and recommend necessary changes to the County Manager through this administrative order procedure.

FEE SCHEDULE:

The fee schedule adopted by this Administrative Order has been presented and is considered a part hereof. In accordance with Section 2-3 of the Code of Miami-Dade County, this official Fee Schedule is also filed with the Clerk of the Board of County Commissioners. Fees that are charged by the Fire Rescue Department shall be the same as those listed in the official Fee Schedule on file with the Clerk of the County Commission.

This Administrative Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

County Manager

MIAMI-DADE COUNTY FIRE PREVENTION FEE SCHEDULE

1. **Work Done Without Permit:**

When work for which a permit is required is commenced prior to the obtaining of a permit, the permit applicant shall be required to pay a double permit fee.

2. **Preliminary Inspection Fees:**

If a preliminary inspection is requested, a fee of \$70.00 will be assessed per inspection for buildings less than 5,000 square feet. For buildings over 5,000 square feet, a fee of \$104.00 per inspector per hour will be required.

3. **Lost Plan Fees:**

When plans for new buildings and additions are lost by the owner or contractor, a recertification fee will be required to review, stamp, and approve a new set of plans as a field copy. Such fees shall be based on 30 percent of the original building permit fee, with a minimum fee of \$70.00.

4. **Revised Plans Processing Fees:**

- A. Minor plan revisions up to one half hour work shall be subject to a minimum fee of \$70.00.
- B. Major plan revisions requiring over one half hour of work shall be subject to a fee of 50 percent of the original fee up to a maximum of \$600.00 and a minimum fee of \$104.00.

5. **Refunds:**

The fees charged pursuant to Administrative Order 4-123 may be refunded by the Fire Chief or his/her designee.

- A. No refunds shall be made on requests involving:
 - 1) Permit fees of \$104.00 or less.
 - 2) Permits revoked by the Building Official under authority granted by the Florida Building Code, permits cancelled by court order, or conditional permits.
 - 3) Permits which have expired.
 - 4) Permits under which work has commenced as evidenced by any recorded inspection having been made by a fire inspector.
 - 5) When there is a change of contractor.
- B. A refund less \$104.00 or 50 percent of the permit fee, whichever is greater, rounded to the nearest dollar, shall be granted to a permit holder who requests a refund provided that all of the following are met and with approval of the Authority having jurisdiction.
 - 1) The Department receives a written request from the permit holder prior to the permit expiration date.

- 2) The permit holder submits with such request the applicant's validated copy of such permit.
- 3) No work has commenced under such permit as evidenced by any recorded inspection.

6. **Temporary Certificate of Occupancy Inspection Fee:**

This fee will be charged for the issuance of a Temporary Certificate of Occupancy (TCO). An inspection fee of \$70.00 for the first hour (or any part thereof) of inspection and \$70.00 per hour (or any part thereof) for each additional hour.

7. **Up Front Processing Fee:**

<p>When the building permit application is received, the applicant shall pay an "up-front" processing fee equal to approximately 30% of the cost of a new permit. This processing fee is not refundable but shall be credited toward the final permit fee.</p>	<p>Approximately 30% of cost of new permit</p>
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8. **Minimum Fees for Building Permit:**

<p>Minimum fee for all permits is applicable to all items in this Section. This fee includes plans review and one Certificate of Occupancy (CO) inspection.</p>	<p>104.00</p>
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9. **New Building or Additions:**

<p>A. For each 100 square feet or fractional part of floor area up to 20,000 square feet. (Minimum fee of \$104.00).</p>	<p>2.75</p>
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<p>For each additional 100 square feet or fractional part of floor area thereafter.</p>	<p>1.00</p>
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B. Except for buildings for storage and industrial uses of the Groups E and F occupancies as defined in the Florida Building Code, the fee shall be:

<p>For each 100 square feet or fractional part of floor area up to 20,000 square feet.</p>	<p>6.00</p>
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<p>For each additional 100 square feet or fractional part of floor area thereafter.</p>	<p>2.00</p>
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C. Except for greenhouses and buildings for agricultural uses (non-residential) when located on the premises so used, screen enclosures and trailer additions:

	For each 100 square feet or fractional part of floor area.	1.00
10.	Other New Commercial Construction: (Water towers, pylons, bulk storage-tank foundations, seawalls, bulkheads, unusual limited-use buildings, freestanding rigid canopies, marquees and similar construction.) (Minimum fee of \$104.00).	
	For each \$1,000.00 of estimated cost or fractional part.	2.00
11.	Alterations and Repairs to Buildings and Other Structures: Up to \$1,000.00 of estimated cost or fractional part (minimum fee of \$104.00).	9.00
	For each additional \$1,000.00 of estimated cost or fractional part thereof.	2.00
12.	Smoke Control Systems Test and Inspection:	250.00
13.	Fire Well (On-Site System) Test and Inspection:	250.00
14.	Rough Inspection of Fire Sprinkler Systems: (Inclusive of underground, flush, pressure test, and location). Rough inspection 21 to 49 heads Rough inspection over 49 heads, per additional head	210.00 210.00 .40
15.	Fire Suppression System Test and Inspection/Recertification: Acceptance test up to 20 heads Acceptance test 21 to 49 heads Acceptance test over 49 heads, per additional head	175.00 250.00 .40
16.	Standpipes Test and Inspection/Recertification:	250.00
17.	Fire Pumps Test and Inspection/Recertification:	250.00
18.	Hydrant Use Permits: Construction meters (fixed site). Each use. Construction meters (floating use such as pest control, lawn spraying, etc.) (Fees are annual and per meter)	104.00 175.00
19.	Hydrant Flow Test:	250.00

20. **Certificate of Occupancy Reinspection Fees:**
A reinspection is required for the following reasons: 138.00
1) Occupancy failed the C.O. inspection for one or more violations.
2) An incorrect address was given resulting in no inspection.
3) Occupancy is not ready for final inspection.
4) No contractor or unable to gain access on inspector's arrival.
5) No approved plans on-site at time of inspection.
6) Previous violations were not corrected.
21. **Fire Alarm Acceptance Test and Inspection/Recertification:**
1 to 6 devices 150.00
6 to 100 devices 250.00
Each device over 100 1.40
22. **Reinspection Fire Safety Systems (i.e. Fire Alarm, Sprinklers, Smoke Control, etc.):**
First reinspection 70.00
Second reinspection 70.00
Third or more reinspections 138.00
23. **Special Request Inspections:**
When requested shall be charged at a rate of \$104.00 per hour per inspector with a minimum of four hours.
24. **Occupying a Commercial Building Without a CO or TCO:**
This will result in a fine of \$138.00 per occurrence and \$138.00 per day until the CO or TCO is obtained or building vacated.
25. **Retrofit of Automatic Sprinklers:**
Retrofit of backflow preventers (WASD Ordinance) 70.00
inspection and review (subject to approved ordinance by Board of County Commissioners).
26. **Review of Non-applicable Plans:** 13.00
Review of plans to determine if they require further review for life safety.
27. **Lock Box:** 75.00
Entrance feature for fire department access to gated communities.
28. **Collection Fee:**
The permit holder or person receiving County services will be responsible for collection fees associated with any uncollected County fees.

29. **Fee Refund (pending adoption by BCC for all permitting agencies):**
Effective January 1, 2001, a 15 percent refund will be given to all plan submissions that require no rework.
30. **Appeals Fee:**
Administrative fees to be paid by appellant upon filing an appeal with the Fire Prevention and Safety Appeals Board. 100.00
- The Department funds and operates this board that is mandated by law. The fee is assessed to cover administrative expenses including but not limited to court reporters and legal transcripts.
31. **Flammable, Combustible, Hazardous Materials and/or Processes:**
Occupancies storing, handling, or using flammable, combustible, hazardous materials and/or processes shall be assessed an additional fee of one half the inspection or permit fee.
32. **Life Safety Permit Re-inspection Fee:**
For more than one reinspection, a fee of one half of the original permit fee will be charged for inspections of existing occupancies to determine compliance with adopted fire codes. See applicable occupancy fee schedule for permissible occupancies. Maximum of \$225.00 per reinspection.
- Appointment not kept by permittee will be charged one quarter of the original permit fee.
33. **Zoning/Certificate of Use/Occupational Licensing Fee:**
For any occupancy not requiring a life safety permit, a fee of \$65.00 shall be charged for inspections of existing occupancies to determine compliance with adopted fire codes. See applicable life safety inspections fee schedule for permissible occupancies.
34. **Requests for Inspection:**
A fee will be assessed for those inspections requested for commercial reasons such as attorneys for legal work, business speculations, governmental law requirements, etc. A fee of \$65.00 per inspector, per hour (minimum 1 hour), will be charged.
35. **Technical Professional Services:**
A fee shall be assessed for technical professional services requiring research, preliminary plans review, or review of engineered life safety plans.

	First hour or portion thereof	190.00
	Each additional hour or portion thereof	65.00
36.	Tents (Circus, Carnival, etc.), Membrane Structures, and Other Covered Structures:	
	A. Use of structure(s) for outdoor assembly and exhibitions as per following fee schedule. 30 Days or Change of Use.	
	Outdoor Assembly Occupancies:	
	50 to 300 Persons	65.00
	301 to 1,000 Persons	95.00
	Over 1,000 Persons	125.00
	B. All other uses over 400 square feet and/or any size tent using hazardous material processes or open flame.	65.00
37.	Sparkler Sales:	
	Sale of sparklers requires submittal of completed application package including site plan. 30 Days.	125.00
38.	Fireworks - Public Display; Shooter's Certification:	
	Public display of fireworks must be under the direction of a qualified person certified by the department as a fireworks "shooter". Each use.	190.00
	Shooters certification requires an applicant to apply in person to determine compliance with state regulations. Annual certifications.	125.00
	Use permit for class C fireworks purchasers	100.00
	Pyrotechnic display	100.00
39.	Open Burning Permits:	
	As defined by Miami-Dade Fire Rescue Department's Open Burning/Bonfire Regulations and Operating Procedures. The authority vested in the Fire Chief by Florida Statute 125.01, sections 4.01 and 4.02 of the Miami-Dade County Charter, Chapter 14 Code of Miami-Dade County, NFPA 1:16.16(3). State Department of Environmental Regulation, Chapter 17-5. Florida Forestry, Chapters 590, 17-5, 512 F.S.S.	
	Single Site Burning. 30 Days:	
	Land clearing (up to 5 cells)	95.00
	Each additional cell	32.00

	Agricultural. Annual Only: Multiple site burning (6 sites) This is an annual fee for unlimited burning at multiple sites.	315.00
40.	Automobile Wrecking Yards, Junk Yards: Annual. Hazard fee inclusive.	125.00
41.	Explosives, Ammunition and Blasting Agents: Manufacturing, keeping, storage, and sale of explosives, ammunition and blasting agents. Annual. Hazard fee inclusive.	250.00
42.	Fumigation and Insect Fogging: Fumigation or thermal insecticidal fogging which is dangerous, noxious, or poisonous to life or health of human beings, or which constitutes a fire hazard. Per structure, per application.	45.00
43.	Fuel Terminals: Storage, handling, or dispensing of flammable or combustible liquids at fuel terminals. Annual. Hazard fee inclusive.	
	Up to ten tanks	315.00
	Each additional tank	32.50
44.	Place of Assembly: Maintenance, operation or use of any occupancy for public assembly. Exception: Any place of assembly used solely as a place of religious worship. Classification as per NFPA 101. Annual.	
	50 to 99 Persons	95.00
	100 to 300 Persons	125.00
	301 to 1,000 Persons	158.00
	1,001 to 10,000 Persons	315.00
	Over 10,000 Persons	442.00
45.	Hospitals: All facilities licensed to operate as hospitals. Annual. Hazard fee inclusive.	
	Up to 100 Beds	500.00
	Each additional bed	1.25
	Maximum total	1,000.00
46.	Nursing Homes: All facilities licensed to operate as nursing homes.	

Annual. Hazard fee inclusive.

Up to 100 Beds	210.00
Each additional bed	1.30
Maximum total	924.00

47. **Assisted Living Facilities:**

All facilities licensed to operate as assisted living facilities. As per NFPA Life Safety Code 101. Annual.

1 to 16 Persons (Small Facilities) Hazard fee inclusive.	105.00
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Over 16 Persons (Large Facilities) Hazard fee if applicable.	131.00
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Each additional licensed client over 16 persons	1.30
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NOTE: As part of the permitting process, if validation of the evacuation capabilities becomes necessary by fire drill, an additional fee per fire drill will be assessed equivalent to the permit fee.

48. **Other Residential Facilities:**

All other residential facilities. Annual.

1 to 16 Persons (Small Facilities)	68.00
Over 16 Persons (Large Facilities)	100.00
Each additional licensed person over 16 Persons	1.30

49. **Day Care Centers and Nursery Schools:**

All facilities licensed to operate as day care or nursery school. Annual. Hazard fee inclusive.

3 to 6 Clients	47.00
7 to 12 Clients	68.00
Over 12 Clients	100.00
Each additional licensed client over 12.	1.30

50. **Educational Facilities:**

All occupancies operating as educational facilities in grades K-12. Annual. Hazard fee inclusive.

Minimum	68.00
Additional fee per enrolled student	1.30
Maximum total	698.00

51.	Special Request Fire/Life Safety Presentation:	
	Presentations during normal working hours: \$25.00 per hour/per person plus 25% administrative fees	
	Presentations after hours: \$25 per hour/per person plus 25% administrative fees	
52.	Detention/Corrections Facilities: Annual. Hazard fee inclusive.	500.00
53.	Apartments and Condominiums: An apartment building having three or more living units with independent cooking and bathroom facilities. Annual. Hazard fee inclusive.	
	Up to 2 stories, with no more than 11 units per building	32.00
	2 stories with more than 11 units	50.00
	3 to 5 stories, per building	50.00
	6 to 7 stories, per building	79.00
	8 stories and above, per building	131.00
	Plus per unit	1.30
	Maximum total fee	525.00
54.	Hotels, Motels, Dormitories, and Lodging and Rooming Houses: Each building having up to 50 units under the same management in which there are sleeping accommodations, with or without meals. Annual.	125.00
	Each additional unit over 50.	1.25
55.	Malls (Covered): Annual.	
	Up to 100,000 square feet	200.00
	Over 100,000 square feet	315.00
56.	Retail, Wholesale, Mercantile Occupancies (Including Open Air): For display, retail, and wholesale merchandising. Annual.	
	0 to 1,000 square feet	25.00
	1,001 to 3,000 square feet	50.00
	3,001 to 5,000 square feet	79.00
	5,001 to 10,000 square feet	105.00
	10,001 to 25,000 square feet	158.00
	25,001 to 50,000 square feet	210.00
	50,001 to 100,000 square feet	263.00

	Over 100,000 square feet	315.00
	Common Areas	68.00
57.	Storage Occupancies: Buildings or structures used primarily for storage and similar purposes.	
	0 to 1,000 square feet	65.00
	1,001 to 5,000 square feet	95.00
	5,001 to 10,000 square feet	125.00
	10,001 to 25,000 square feet	150.00
	25,001 to 50,000 square feet	200.00
	50,001 to 100,000 square feet	250.00
	100,001 to 200,000 square feet	300.00
	Over 200,000 square feet	350.00
58.	Marinas: All structures or facilities used for the launching and berthing of watercraft. Annual.	125.00
	Plus per slip fee over 25	1.25
59.	Business Occupancies: For the transaction of business for keeping of accounts and records and similar purposes.	
	0 to 1,500 square feet	25.00
	1,501 to 3,000 square feet	50.00
	3,001 to 5,000 square feet	65.00
	5,001 to 10,000 square feet	105.00
	10,001 to 50,000 square feet	131.00
	50,001 to 100,000 square feet	184.00
	100,001 to 150,000 square feet	231.00
	150,001 to 200,000 square feet	289.00
	Over 200,000 square feet	341.00
	Common Areas:	
	Up to 2 floors	50.00
	Each additional floor	25.00
60.	NFPA 704 Placarding: All occupancies requiring placarding shall be assessed a one-time fee for up to two placards.	50.00
	Per additional placard	25.00
	For replacement or revision per placard	13.00
61.	Industrial/Manufacturing Occupancies:	

All buildings or structures primarily used for industrial or manufacturing purposes, including
Dry cleaning operations.

0 to 1,000 square feet	65.00
1,001 to 5,000 square feet	95.00
5,001 to 10,000 square feet	131.00
10,001 to 50,000 square feet	200.00
50,001 to 200,000 square feet	263.00
Over 200,000 square feet	331.00

62. **Mobile Home and Recreational Vehicle Parks:**

1 to 100 sites	95.00
Over 100 sites an additional \$1.25 per site	1.25

63. **Emergency Vehicle Zone:**

For establishment (one-time fee).	190.00
For modifications as requested.	32.00